



# General Nash District

## Eagle Project Approval Meetings

**WHEN:** You have discussed your Eagle Project with your beneficiary and have a concrete idea of what your project will require. You must complete the Proposal section of the Eagle Project Workbook, and have signatures from your Beneficiary Representative, Unit Leader, and Unit Committee. No work should be done on executing your project until you have received your District approval signature.

**WHO:** Reach out to one of the District Eagle Project Approvers and request a meeting. Plan on 1-2 weeks notice to schedule your meeting.

Austin Armstrong, (267) 218-1817

Jo Anne Strom, 215-272-4155

### Helpful Tips for Preparing your Proposal:

- Read and understand the requirements for the Eagle Project at the beginning of the Workbook. Then read them again. If you have questions about what is allowed or what is appropriate, further guidance is available from the BSA Guide To Advancement
- Don't leave blanks. If a section or heading does not apply to your project, put "Not applicable".
- Use plenty of pictures. You can put pictures on a separate page (PowerPoint is one easy way to do this). Include captions to describe what you are showing. If you are putting pictures on a separate page, add a note "See attached" in the workbook text box. Label each page of pictures with the section or question being answered in the workbook.
- Drawings, diagrams, maps all can be very effective in showing what you are trying to accomplish. Google Maps or Google Earth can provide aerial photography of a site. If your proposal is 100% clear to us without any additional discussion, that makes it very easy to approve.
- Have your Beneficiary Representative, Unit Leader, and Unit Committee Chair signatures on your proposal signature page.

What we want to see in your proposal:

- Does the project meet the guidelines laid down in the Workbook & Guide To Advancement?
- Have you given thought to the level of effort and how long the project will take?
- Have you considered how the project will be funded? Do you understand the BSA fundraising rules for Eagle Projects?
- Have you considered the safety of those working on the project, as well as those using the project in the future.

On the day of your Eagle Project District Review:

- Arrive on time, prepared.
- You are encouraged to wear a full "Class A" uniform. At a minimum you are asked to dress neatly, as though going to a job interview.
- You must bring your original paper copy of your Eagle Project Proposal with any supporting documentation pages (pictures, maps, drawings, etc). The Proposal must have signatures for the Project Beneficiary, Unit Leader, and Committee Chair. This document is what we are approving.

At our meeting we will;

- Discuss the project, review the work required and the safety considerations
- Offer advice on proceeding to your Project Plan
- Review the process for submitting your completed Application and Project Workbook
- If all is in order, approve and sign your Proposal